

**City of Stayton
City Council Minutes
October 7, 2024**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA, STAYTON
Time Start: 7:03 P.M. Time End: 7:45 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Council President Stephen Sims	Julia Hajduk, City Manager
Councilor David Giglio	Alissa Angelo, Assistant City Manager
Councilor Ben McDonald	Gwen Johns, Police Chief
Councilor Jordan Ohrt	Janna Moser, Library Director
Councilor David Patty	James Brand, Finance Director
	Jennifer Siciliano, Community & Economic Development Director
	Melanie Raba, Administrative Special Projects

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
Public Comment	<p><u>William Martinak, Stayton</u> spoke regarding the progress on development of the storm drainage system for Philips Estates.</p> <p><u>James Loftus, Stayton</u> spoke regarding his interaction with Stayton Police and records requests.</p>
Consent Agenda	
a. September 16, 2024 City Council Regular Session Minutes	<p>Motion from Councilor Patty, seconded by Councilor Ohrt, to approve the Consent Agenda as presented. Motion passed 5:0.</p>
b. September 30, 2024 City Council Work Session Minutes	
c. Resolution No. 1116, Appointing Kim Dwyer to the Public Arts Commission	
d. Resolution No. 1117, Establishing the National Incident Management System (NIMS) as the Standard for Incident Management in Stayton, Oregon	
Presentations	None.
Public Hearing	None.
General Business	
Council Declaration of Mayoral Vacancy	<p>Motion from Councilor Ohrt, seconded by Councilor Giglio, to declare a vacancy of the Mayor's position. Motion passed 5:0.</p>

<p>Ordinance No. 1069, Modification of Residency Requirements for Public Arts Commission Members</p> <p>a. Staff Report – Julia Hajduk</p> <p>b. Public Comment</p> <p>c. Council Discussion</p>	<p>Ms. Hajduk reviewed the staff report.</p> <p>None.</p> <p>Council asked questions regarding the modification. Staff responded.</p>
<p>d. Council Decision</p> <p>Resolution No. 1118, Adopting the City of Stayton Employee Handbook</p> <p>a. Staff Report – Alissa Angelo</p> <p>b. Public Comment</p> <p>c. Council Discussion</p> <p>d. Council Decision</p>	<p>Motion from Councilor Giglio, seconded by Councilor Patty, to approve Ordinance 1069, Modification of Residency Requirement for Public Arts Commission. Motion passed 5:0.</p> <p>Ms. Angelo reviewed the staff report.</p> <p>None.</p> <p>None.</p> <p>Motion from Councilor Giglio, seconded by Councilor Patty, to approve Resolution No. 1118, Adoption of the City of Stayton Employee Handbook. Motion Passed 5:0</p>
<p>Communications from City Staff</p>	<p>Ms. Hajduk confirmed she would discuss Mr. Loftus’ concerns with the City Attorney. Council asked for clarification the on the records request process and previous calls for service. Staff responded.</p> <p>She announced the upcoming tree removal behind the community center, leaf clean up, Republic Services bulky waste event, and crosswalk safety campaign.</p> <p>Ms. Hajduk gave an update on the 3rd and Fern Ridge safety improvement grant application.</p> <p>She advised there is an upcoming campaign to provide information to downtown businesses on the rules regarding signage, outdoor seating, and upkeep. Council asked questions regarding the campaign and rules. Staff responded.</p>
<p>Communications from Mayor and Council</p>	<p>Council asked questions regarding the Philips Estate development process. Staff responded.</p> <p>Council acknowledged former Mayor Brian Quigley for his service to the City.</p>

Council President Sims recognized Kim Dwyer for stepping up to join the Public Arts Commissions.

Council and staff discussed board openings and application process.

APPROVED BY THE STAYTON CITY COUNCIL THIS 21ST DAY OF OCTOBER 2024, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 10/21/2024

By: 
Steve Sims, Council President

Date: 10/22/24

Attest: 
Julia Hajduk, City Manager